



Guiding us
step by step
into the future

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Headteacher: Mrs G Flocks BEd (Hons)
Durham Close, Cheltenham, GL51 3DF

Tuesday 9th May 2017

Dear Parent,

Firstly, a huge warm welcome to Warden Hill Primary School. I am delighted that your child will be joining us in September and we are very much looking forward to welcoming you all to our school over the coming months.

This letter is the first step in what we aim to make a truly brilliant partnership over the coming seven years of your child's education. Our extensive induction programme, coupled with transition communication with your child's current pre-school setting, ensures that they have the most successful and happy start to their time with us.

Our very experienced Reception Teachers, Miss Rand and Mr Bailey, and our fabulous Teaching Assistants will be supporting your child throughout this transition into school. The school administration team and I are also available if you have any questions before the Reception 2017 Welcome Meeting on the 15th June.

If you haven't already done so, please visit our school website for further information to get a glimpse of some of the very exciting opportunities and wonderful developments that go on at our school. I look forward to meeting you all in person soon.

Warmest regards

Georgina Flocks

Headteacher

Information we need from you before Tuesday 16th May.

Please email the following information, in bullet points, to the school office:

- Name of your child
- TWO play sessions from the list below for your child to attend
- Whether your child will attend the transition morning on 5th July (please see key dates)
- Name & contact telephone number of the nursery or pre-school your child attends, the days & times your child attends

When you send the email, please complete the email subject with: **Reception 2017 - 'your child's forename and surname'**.

Please send the email to: permission@wardenhill.gloucs.sch.uk

Choice of Play Sessions:

Please choose two play sessions. Play sessions are for the children only. Play sessions run from 1:15pm - 2:15pm. Children are dropped off and collected at the door by our nature area.

Tuesday	Wednesday
20 th June	21 st June
27 th June	28 th June
4 th July	

Key Dates:

Tuesday 16th May	Deadline to email school office bullet pointed information.
Friday 26th May	Deadline to pre-order the school uniform items ordered through the school office - further uniform information given out at the welcome evening.
Thursday 15th June 7pm-8pm	Reception Parents 2017 Welcome Evening - a welcome talk, meet the staff, key information, welcome pack, find out who your child's first teacher will be & pre-ordered uniform collection.
Tuesday 20th June	Deadline to return all forms given in the welcome pack.
20th June, 21st June, 27th June, 28th June, 4th July	Play Sessions, 1:15pm - 2:15pm. Parents are to choose two sessions; children are dropped off and collected at the door by the nature area & pond.
Wednesday 5th July 9:15am-10:15am	Transition Morning - all reception 2017 children are invited 9:15am-10:15am. Children are dropped off and collected from the reception classroom gates.
Wednesday 12th July 9:15am-10:15am	Reception Parents 2017 Coffee Morning with the reception teachers - an opportunity to chat to the teachers and socialise with other parents without pre-schoolers. Please meet at the school office.
Thursday 28th September 5:30pm-6:30pm	Reception Curriculum Evening - discuss school routines, activities to be completed at home and valuable skills to assist your child's learning throughout the year ahead. <u>This is an important date for your diary.</u>

Pupil Start Dates Reception Year Group 2017:

Pupils with birthdays May to August	Mornings only (8:55am-12pm) Tuesday 5 th September, Full time (8:55am-3:15pm) Tuesday 26 th September
Pupils with birthdays January to April	Mornings only (8:55am-12pm) Tuesday 12 th September, Full time (8:55am-3:15pm) Tuesday 26 th September
Pupils with birthdays September to December	Full time (8:55am-3:15pm) Tuesday 19 th September