



### General Information

Warden Hill Breakfast and After School Club provides before and after school activities for children aged 4 to 11 in a safe and happy environment supervised by professional, experienced staff.

The morning session starts at 8.00am; breakfast is provided if you wish your child/ren to have some. The children are then able to take part in free play activities or hall games before they are taken to school for 8.55am.

Infant children are taken to the hall just before whistle time and then shown to their classrooms.

Juniors are taken by club play assistants and are handed over to the teacher on duty on the junior playground.

The after school sessions start at 3.15pm (when school ends) and finishes at 6pm, during normal school days. A varied programme is offered including arts, sports and other recreational activities. There is a quiet area set aside where children can read or rest. A snack will be offered daily and drinks are available throughout the session.

Due to the current pandemic and in line with Government guidance we have made changes to the way the children are split up. After School Club is now split into 3 phases to mirror the bubbles the children are in during the school day: Reception, Y1 and Y2, Y3 and Y4 and Y5 and Y6. These groups are split across the ASC room and Infant hall and the children will be supervised to ensure that there is no mixing out of their bubbles.

Public Health England (PHE) advice therefore highlights that schools should build upon the hierarchy of protective measures that have been in use throughout the coronavirus (COVID-19) outbreak.

We will therefore continue to employ the following hierarchy of essential measures within club too:

1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school.
2. Ensure children and adults in school wash their hands thoroughly more often than usual
3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
4. Maintain enhanced cleaning programmes, including cleaning frequently touched surfaces often, using standard products such as detergents and antibacterial spray.
5. Minimise contact between individuals and maintain social distancing wherever possible

Children attending After School Club are supervised by club staff at all times during these hours, until they are collected by their parent/guardian (or an authorised substitute).

### **Children eligible to join Warden Hill Breakfast and After School Club**

Any child attending Warden Hill Primary school or any child of a member of staff at the school or the club is eligible.

### **Fees**

Places can be booked for regular use on one or more days each week. In addition, subject to available places, one-off bookings may be made. One-off bookings cannot be made more than a couple of weeks in advance.

The revised pricing structure per session is as follows:

	£
Breakfast Club	4.50 (4.00 if attend ASC as well)
After School Club 4.00 pm	5.00
After School Club 5.00 pm	8.50
After School Club 6.00 pm	10.50

Please Note that staff engaged for Breakfast Club or After school is not publically funded rather by the fees paid on account of the above charges. Therefore, to maintain the staff and resources to continue the above provisions following fees will also be payable:

- i- Full Fee - in case of non-availability of After school or Breakfast Club for less than one week due to loss of heat or any other sudden technical or administrative reason;
- ii- 50% Fee - In case the School is not able to provide the above facilities for more than one week for any reason beyond its control including, but not limited to, spread of a disease or pandemic, government advice, flood etc.

## **Discounts**

### **Sibling Discount**

A discount of 10% will be given on the above fees for bookings for second child only.

### **Payment of fees**

- Attendance fees are payable monthly in advance. If invoices are not paid by the date stated your child will lose their place at club and automatically go to the bottom of the waiting list.
- One-off attendance fees must be paid when collecting the child.
- For safeguarding and register purposes please contact us if your child is not attending club.
- If your child does not attend club for whatever reason the session must still be paid for.

### **If you want your child/ren to leave club**

If you want to take your child/ren out of either club then we require one month's paid notice; this will be required in writing. If one month's paid notice is not received you will still receive your invoice for the month your child does not attend.