

April 2026

RECEPTION 2026

Dear Parent,

Firstly, a huge warm welcome to Warden Hill Primary School. I am delighted that your child will be joining us in September and we are very much looking forward to welcoming you all to our school.

This letter is the first step in what we aim to make a truly brilliant partnership over the coming seven years of your child's education. It is such an important time for all of us in the run up to September when our new reception children will start. To enhance our comprehensive transition programme, we also carry out home visits. We feel that these visits, combined with other steps of transition, will ensure your child will have the most successful and happy start to their time with us.

In the coming weeks, our teachers will start to visit/phone your child's preschool setting, in order to learn how they get on academically as well as socially. The information taken from these conversations, as well as the information provided by you on our forms, age of your child, whether they are male or female, whether they need additional support, will be taken into consideration to ensure that they are placed in the right class for them. Therefore, it might be that your child is with a few of their friends, rather than all. It is essential we have evenly split classes to allow each child to make the very best start, make rapid progress and thrive at our school. Please be assured that a great deal of thought and consideration goes into this process and therefore no changes are made to the class allocations.

Our very experienced Reception teaching team will be supporting your child throughout this transition into school. Myself and the school administration team are also available if you have any questions – please email admissions@wardenhill.gloucs.sch.uk.

We have set up a Reception 2026 page on the school website, which is where all the forms and key information are housed:

wardenhill.gloucs.sch.uk/admissions/reception-2026/

Please complete the forms and submit required documents before Friday 8 May

- [WHPS Admissions Form](#)
- [WHPS Home to School Questionnaire](#)

Email the following to admissions@wardenhill.gloucs.sch.uk adding '*Reception 2026: your child's forename and surname*' as the email subject:

- a photograph of your child
- copy of their birth certificate
- proof of your address (e.g. council tax bill)

See the 'Key Dates and Deadline Information' section below for further actions and deadlines.

You are welcome to visit our Youtube channel to access our playlist of the Story Time videos.

youtube.com/playlist?list=PLE15Y_ELOCeclCOST_juATGLNlle5KWkO

This is one of the aspects of our transition process, allowing your children to see and hear more of us before they meet us in person.

If you haven't already done so, please visit our school website for further information to get a glimpse of some of the very exciting opportunities and wonderful developments that go on at our school.

I look forward to meeting you all soon.

Warmest regards,

Georgina Flooks
Headteacher

KEY DATES AND DEADLINE INFORMATION

Friday 8 May	Deadline for submitting documents: <ul style="list-style-type: none">• Admissions Form• Home to School Questionnaire• child's photograph• birth certificate• proof of address
Friday 8 May 8:45am – 9:30am	Outdoors Stay and Play session. Parents and children have the opportunity to meet one another and explore our outdoor learning environment.
Wednesday 3 June 8:45am – 9:30am	Classroom Stay and Play session.
Tuesday 23 June 3:30pm – 5:30pm	Meet the Teacher and see your new classrooms! Please bring the children to school to meet their new teachers. A welcome pack and uniform will be given during this event. This is a 'drop in session' and the teachers will be available from 3:30pm until 5:30pm. However, we would advise that those who have siblings at Warden Hill, come into the classrooms nearer 3:30pm. Others come later on to avoid it being too busy.
Thursday 25 June 6:00pm – 7:00pm	New Reception 2026 Parents Official Welcome Evening A welcome talk and a run through of routines and key information. Please attend without preschoolers, if possible.

<p>Monday 29 June 09:00am – 10:15am</p>	<p>Play dates For children with birthdays between August 2021 and March 2022. Parents to walk through the main playground gate and bring their children to their classrooms. Pick up from the paved area outside the main office.</p>
<p>Tuesday 30 June 09:00am – 10:15am</p>	<p>Play dates For children with birthdays between April 2022 and August 2022. Parents to walk through the main playground gate (by the school office) and bring their children to their classrooms. Pick up from the paved area outside the main office.</p>
<p>Wednesday 1 July 9:00am – 10:30am</p>	<p>Whole School transition morning. Children to come to school for 9:00am and be collected at 10:30am. Parents to walk through the side gate (by the school office) and bring their children to their classrooms. Pick up from the paved area outside the main office.</p>
<p>Tuesday 8 September 6:00pm – 7:00pm</p>	<p>Reception Curriculum Evening Discussing valuable skills to assist your child’s learning throughout the year ahead, including information about the delivery of the EYFS curriculum. Please enter through the main school office.</p>
<p>Friday 11 September 8:45am-9.30am</p>	<p>Reception 2026 Parents Coffee Morning with Mrs Flocks and SLT An opportunity to socialise with other parents without preschoolers. Please drop off the children as usual and enter through the practical room doors.</p>

HOME VISITS

Home visits help strengthen our school and home partnership. They will last approximately 10 minutes. The children love that their teachers have been to their houses and often refer to the 'play date' throughout the year. Usually the class teaching assistant will engage in an activity/play with your child whilst the teacher talks to you about them and gets to know you as a family better.

For children who have siblings currently at Warden Hill, we will be looking to do home visits **before the summer break**.

For families new to our school, home visits will take place in September.

Teachers and teaching assistants will be doing home visits during the afternoons of Wednesday 2nd, Thursday 3rd, Friday 4th and Monday 7th September.

In the coming weeks, we will send out a timetable for home visits so that you will know which afternoon your visit will take place on. We then will ring you approximately 30 minutes before your visit to let you know our arrival time.

START DATES FOR RECEPTION 2026 PUPILS

Our transition into school is planned to ensure that the children settle into school life as quickly as possible, whilst maintaining a personalised approach.

The children come in to their respective classes in small birth groups for the course of the first few days.

They will then have in their small group, one full day in school before starting full time with their whole class on Thursday 10th September.

This structure allows them to experience the different parts to the school day in small groups and then as a class. It helps the reception teaching team spend more time with the children as individuals, as well as allowing the children to build up those all-important positive relationships with our adults and their peers.

WEEK 1

The children will come in on a rotation according to their birthday for each of these days. Please come to the Playground and we will direct you from there.

WEEK 1	Pupils with birthdays	
	August 2021 to March 2022	April 2022 to August 2022
Wednesday 2 September	OFF	8:35am – 11.45am
Thursday 3 September	8:35am – 11.45am	OFF
Friday 4 September	OFF	8:35am – 11:45am

WEEK 2

From Tuesday, each group of children (according to their birthday month) will have one full day in school, before starting full time from Thursday 10 September. Drop off and pick up from the playground.

WEEK 2	Pupils with birthdays	
	August 2021 to March 2022	April 2022 to August 2022
Monday 7 September	8.35am-11.45am	OFF
Tuesday 8 September	OFF	8:35am – 3:15pm
Wednesday 9 September	8:35am – 3:15pm	OFF
Thursday 10 September	All Reception children in full time, 8:35am – 3:15pm	
Friday 11 September	All Reception children in full time, 8:35am – 3:15pm	

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